

SEN Information Report for Heatherlands Primary School

Key staff at school: Mr Churchill (Headteacher), Miss Brown (SENCO/DSL), Mrs Stanley (Assistant SENCO/DSL), Miss Sheldon (Children's Pastoral Worker)

How does the school know if children need extra help?

We know if pupils need help if:

- concerns are raised by parents/ carers, teachers or the child
- limited progress is being made
- there is a change in the pupil's behaviour or progress
- liaison with previous school/ setting
- liaison with external agencies i.e. medical services

What should I do if I have concerns about my child?

- talk to us – the class teacher is the initial point of contact for parents
- if you have concerns then contact Miss Brown (SENCO) or Mrs Stanley (Assistant SENCO) via the school office.

How will the Heatherlands support my child?

- The SENCO oversees all support and progress of any child requiring additional support across the school. An initial assessment will take place to identify areas that require support or intervention.
- If school support is needed, the class teacher will devise a school support plan in collaboration with the SENCO. It will be differentiated to suit the pupil's individual needs and detail the support given to the pupil. This will be discussed at a meeting with the class teacher.
- Additional support may include support in a small focus group. This group may be taught by a teacher or a teaching assistant under the guidance of the SENCO. The length of time the intervention will run will vary according to need and will be detailed on the support plan. The intervention will be reviewed regularly by those involved to ensure it is effective and to help with future planning.
- Pupil Progress meetings are held each half term with the Senior Leadership Team when class teachers will discuss the progress of pupils in their class. This discussion may highlight further areas that require support.
- Sometimes a pupil may need more expert support from an outside agency such as Educational Psychologist or Children's Therapy Team. A referral will be made with your consent and forwarded to the most appropriate agency. Following an assessment by the agency, parents and school be informed of the outcomes and school will implement any advice within the support plan.
- The Governors of Heatherlands Primary School are responsible for overseeing the progress of all pupils in school. They have named a Governor responsible for pupils with SEN (Dave A'Barrow). The Governors also monitor and review all statutory plans and policies related to SEN and disability defined by the DfE.

How will the curriculum be matched to my child's needs?

- All work within class is differentiated at an appropriate level so that all pupils can access learning according to their needs. When a pupil has been identified with special needs, their work may be differentiated on an individual basis if required.
- If appropriate, specialist equipment may be given to the pupil e.g. writing slopes, pencil grips, adapted scissors, Move 'n' Sit cushion etc
- If a pupil has been identified as having a special need a support plan will be written. Targets will be set and details of support will be recorded. These support plans will be continually monitored by the class teacher and by the SENCO each term. They will be discussed with parents/carers at a Parent Consultation meeting and a copy sent home.

How will I know how well my child is doing?

- You will have the opportunity to discuss your child's progress each term at Parent Consultations.
- Class teachers are available to speak to at the end of the day if you wish to raise a concern. Appointments can be made to speak in more detail to the class teacher or SENCO via the school office.

How will you help me to support my child's learning?

- The class teacher may suggest ways that you can help your child.
- Miss Brown or Mrs Stanley may meet with you to discuss different strategies if there are difficulties with your child's behaviour or emotional needs
- If outside agencies have been involved, suggestions or programmes of activities are normally provided that can be used at home.

What support will there be for my child's overall well-being?

Heatherlands offers a wide variety of pastoral support for pupils who are encountering emotional difficulties. These include:

- The class teacher will be the first contact if your child needs some help with friendships or other emotional needs.
- Miss Sheldon, our pastoral worker, is available to pupils who wish to discuss issues and concerns.
- Two of our teaching assistants are Emotional Literacy Support Assistants (ELSAs) and can support pupils with their emotional needs.

Pupils with medical needs

- A detailed Personal Care Plan is written with support from the School Nurse and in consultation with parents/ careers.
- Where necessary and in agreement with parents/ careers medicines are administered in school but only where a signed medicine consent form is in place to ensure the safety of both pupil and staff member.
- Each year group has an assigned designated trained first aider.
- Where specialist training is required for example, for pupils with diabetes and for catheterisation, key staff will be identified and specialist professionals from the local PCT will be contacted to provide appropriate training.

What specialist services and expertise are available at or accessed by the school?

At times it may be necessary to consult with outside agencies to receive their more specialist expertise.

The agencies used by the school include:

- Educational Psychologist
- Children's Therapy Team (Occupational Therapy/ Physiotherapy)
- Speech and Language Therapy Service
- SENISS (SEN Inclusion Support Service)
- Montacute Outreach Team
- Longspee Outreach Team
- Winchelsea Outreach Team
- Social Care
- Short Breaks
- Young Careers
- Community Pediatrician
- Consultant Pediatrician (Poole Hospital)
- CAMHS (Child and Adolescent Mental Health Service)
- School Nursing Team
- HVISS (Hearing and Vision Impaired Inclusion Support Service)
- EWS (Education Welfare Service)
- Targeted Team (Family Outreach Worker/Primary Mentor)
- MOSAIC (Dorset Bereavement Charity)
- Play-therapist

How will my child be included in activities outside the classroom including school trips?

Activities and school trips are available to all.

- Risk assessments are carried out and procedures are put in place to enable all children to participate.
- If it is deemed that an intensive level of individual support is required, a parent or carer may be asked to accompany their child during the activity.

How accessible is the school environment?

As a school we are happy to discuss individual access requirements.

Facilities we have at present include:

- a fully accessible building for wheelchair users with designated parking spaces.
- 2 accessible toilets including shower facilities and one including changing facilities.
- automatic entrance doors.
- a hoist

How will the school prepare and support my child when joining Heatherlands Primary School or transferring to a new school?

Many strategies are in place to enable pupils' transitions to be as smooth as possible. These include:

- visits to pre-schools
- transition visits so pupils can meet their class teacher and some of their peers.

Additional visits can also be arranged for those pupils that require it

- discussions between the previous and receiving schools prior to the pupil joining/ leaving.
- Miss Brown is available to meet with parents/ careers and pupils prior to their child joining the school. Miss Brown will also liaise with the SENCO from the receiving/ previous school.
- where a pupil may have more specialised needs a transition meeting will be arranged to plan a smooth transition

How are the school's resources allocated and matched to children's needs?

- The SEN budget is allocated each financial year. The money is used to provide additional support and resources dependent on an individual's needs.
- The additional provision **may** be allocated following a discussion with the class teacher at Pupil Progress meetings or if a concern is raised at any other time during the year. It **may** include deployment of staff to support individuals but this will not always be the case.
- If your child has a statement of SEN or EHCP (Education and Health Care Plan) provision will be included within this.
- Provision will be recorded a pupil's action plan.

How is the decision made about what type and how much support my child will receive?

- These decisions are made in consultation with the class teacher and Senior Leadership Team. Decisions are base on half termly tracking of pupil progress and as a result of assessments within school and those completed by outside agencies and professionals.

How will I be involved in discussions about and planning for my child's education?

All parents are encouraged to contribute to their child's education.

This may be through:

- discussions with the class teacher
- parent consultation meetings
- discussion with Miss Brown or Mrs Stanley
- year group information events
- parent contributions at School Support meetings and participation in planning for support

Who can I contact for further information?

If you wish to discuss your child's educational needs, please contact the school office to arrange an appointment with Miss Brown.

Please contact the school office if you have any further queries.