

Library Road, Parkstone, Poole, BH12 2BG

Telephone: (01202) 743918

Fax: (01202) 741928

[www.heatherlands.poole.sch.uk](http://www.heatherlands.poole.sch.uk)

**Headteacher: Mr J Churchill BA (Hons), M.A, PGCE, NPQH**

**Deputy Head: Mrs K Lloyd-Christie BA (Hons), QTS**

Tuesday 5<sup>th</sup> September 2022

Dear Parents and Carers,

### **Reminders and Updates for 'Breakfast Club' and 'Explorers' after School Club**

At Heatherlands we aim to provide the best of care for your children. With the rising cost of living, we want to help and support our families and provide affordable and high quality after school provision for the children.

There have been a number of changes to the booking systems and procedures which you need to be aware of.

- You need to book no later than **24hours** for either 'Breakfast Club' or 'Explorers' otherwise we cannot offer a space for your child, on the new system Arbor.
- The office is **no longer** able to manually add or take payment for any bookings.
- 'Breakfast Club' remains at £5 for a 7.45am drop off and £4.00 for an 8.00am drop off. 'Explorers' remains at £7 for the 2 hours.
- If you arrive at the gate for Breakfast Club provision **without** a booked place, your child will not be offered a space. This is due to high numbers, legal ratios, safeguarding and food provision.
- Please remember that there are **2 specific drop off** times when a member of staff will be meeting you and your child at the main gate. These times are either 7.45am and 8.00am.
- If a child arrives with no parents in the morning and no booked place you will receive a call to collect your child.
- If you and your child are running late and you have a booked space, please bring your child to the hall.

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## 'Explores Club'

- Please be advised that all children need to be collected promptly by 5.15pm.
- If your child does not have a booked space, you will be called to collect your child, again this is due to pupil ratios, safeguarding, food provision and high numbers.
- If you are late picking up on more than 3 occasions, we reserve the right to cancel your child's space.

Please can all current and newly registered families complete the new application forms which will be given to you on the school gate from 'Breakfast Club' and on collection from the 'Explorers'.

N/B The clubs retain the right to omit children from the club if they do not respect the school's behaviour policy and do not follow the Heatherlands Way.

Thank you for all your support for the smooth running of our out of school provision

Kind Regards

Deputy Headteacher

Mrs Lloyd-Christie